

MANISH SOJITRA

B. Com., LL.B., Advocate

Taxation & Industrial Consultant

List of documents require at the time of change in name of business

- 01) Effective date of change in name
- 02) VAT and CST certificate.
- 03) Sale and purchase bill/Invoice copies in new name
- 04) 4 letter head of the firm. (with signature and seal)

List of documents require at the time of change in place of business

- 01) Effective date of change in name
- 02) VAT and CST certificate.
- 03) Proof of business place (Three copies)
If place is own property then: Purchase deed or Tax Bill and Electric Bill
If place is rented property then: Rent Agreement, Purchase deed or Tax bill and Electric Bill of land lord.
- 04) 4 letter head of the firm. (with signature and seal)

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